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January 17, 2024 Board of Retirement
Real Property Management Committee Meeting
SBCERS Board Room, 130 Robin Hill Road, Goleta, CA 93117

The Santa Barbara County Employees' Retirement System is committed to:

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
 - *protecting promised benefits through prudent investing; and*
 - *ensuring reasonable expenses of administration.*

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- a. **Attend the physical meeting site:** Those desiring to speak on any matter must complete and deliver a completed public comment form to the Clerk of the Board. The form is available at the conference room entrance prior to the meeting.
- b. **Read comment into the record at the meeting:** Submit your comment to the Clerk of the Board via email prior to the close of an agenda item at clerkoftheboard@sbcers.org. Please state in your email that you would like your statement "read into the record." Every effort will be made to read your comment. Comments received after an agenda item will be placed into record and distributed appropriately.
- c. **By Zoom or Phone:** If you would like to make a comment via Zoom or phone, please email clerkoftheboard@sbcers.org with your name and which item you would like to speak on. Matters not listed on the agenda may be addressed at the public comment period.

Disability Access

The SBCERS Board Room is located on the ground floor of 130 Robin Hill Road, Goleta, CA 93117. The Board Room is wheelchair accessible. Accessible public parking is available at the building.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Retirement by 4:00 p.m. on Friday before the Board meeting. For information about these services please contact the Clerk of the Board of Retirement by emailing clerkoftheboard@sbcers.org or calling 1-877-568-2940.

Agenda

Times shown are for informational purposes only and are subject to change. Additionally, items are sometimes taken out of order as the meeting progresses in order to avoid downtime, and manage around time-certain items.

Roll Call

9:30 AM

Pledge of Allegiance.

Public Comment

Receive Public Comment.

Minutes

Approve Minutes of the December 12, 2023 Real Property Management Committee Meeting.

- 1. 130 Robin Hill Rd Building Management Update** **9:35 AM**
Presenter: Brian Richard, SBCERS ACEO

Presentation by Brian Richard, SBCERS Assistant CEO, regarding the 130 Robin Hill Road property.

DISCUSSION

RECOMMENDATION: Receive and file the financial review and property management report presented by Brian Richard, Assistant CEO, and provide direction to staff for further action, if any.
- 2. Radius Commercial Real Estate Update** **9:50 AM**
Presenters: Brian Richard, SBCERS ACEO; Miles Waters, Radius Group

Presentation by Brian Richard, Assistant CEO, and Miles Waters of Radius Group regarding the 130 Robin Hill Road potential leasing activities.

DISCUSSION

RECOMMENDATION: Receive and file the update from Miles Waters from Radius Commercial Real Estate regarding leasing activities of 130 Robin Hill Rd. and/or provide direction to staff for further action.
- 3. Plan Proposal and Status of Tenant Improvements** **10:00 AM**
Presenter: Paul Poirier, Architect

Presentation from Paul Poirier, of Paul Poirier + Associates Architects, on plan proposals and progress for tenant improvements of the 1st and 2nd floor offices.

DISCUSSION

RECOMENDATION: Receive and file presentation from Paul Poirier, of Paul Poirier + Associates Architects, on plan proposals and progress for tenant improvements of the 1st and 2nd floor offices and provide direction to staff for further action.
- 4. 2024 Real Property Management Committee Regular Meeting Schedule** **10:20 AM**
Presenter: Brian Richard, SBCERS ACEO

Presentation from Brian Richard, Assistant CEO, on the proposed schedule of meetings for the 2024 calendar year.

DISCUSSION AND ACTION

RECOMMENDATION: That the Committee adopt a regular meeting schedule for the 2024 calendar year.

Meeting adjourns.

10:30 AM